

# COVID-19: Outbreak Management Plan

Sutton Veny CofE Primary School

## 1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance from step 4](#), provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), director of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- to help manage a COVID-19 outbreak within the school
- if COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- as part of a package of measures responding to a 'variant of concern' (VoC)
- to prevent unsustainable pressure on the NHS

## 2. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#). Shielding can only be introduced by The Government.

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

## 3. Other measures

If recommended, we will limit:

- educational visits (swimming lessons, day trips and residential trips)
- whole school gatherings (assemblies and worships)
- parents / visitors coming into school
- singing and indoor PE sessions
- live performances, or whole school services
- transition or taster days

If recommended, we will reintroduce:

- bubbles, to reduce mixing between groups
- virtual staff meetings
- increased LFT testing for staff
- face coverings in communal areas for staff and visitors (unless exempt)

## 4. Attendance restrictions

High quality face-to-face education remains a government priority. Attendance restrictions will only be recommended as a short-term measure and a last resort. This measure will only come in to force if other recommended measures have not broken chains of in-setting transmission, or to manage a dangerous variant and to prevent unsustainable pressure on the NHS. If recommended, we will implement the measures in this section.

### 4.1 Eligibility to remain in school

In the first instance, we will stay open for:

- Vulnerable pupils
- Children of critical workers
- Reception, Year 1 and Year 2 pupils

If further restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers

## 4.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our Remote Learning Policy. This can be found at:

<https://www.suttonveny.wilts.sch.uk/information/covid-19/>

The school will continue to provide meals, or equivalent funding, for families eligible for benefits-related free school meals (FSM) while they are not attending school because of COVID-19 isolation guidelines.

Families in receipt of FSM will be contacted and an arrangement will be made with each family, which suits their individual needs. This may be providing them with meal vouchers that can be used at local supermarkets, paying them directly, or arranging for a school lunch to be provided by our school meal provider, Kingdown School.

## 4.3 Vulnerable Children

Where vulnerable children (including those with an EHCP) are absent, the school will:

- follow up with the parent or carer, working with social workers and the LA to explore the reasons for absence
- encourage the child or young person to attend school
- focus the discussions on the welfare of the child and ensure that the child is able to access education and support at home
- maintain contact and ensure they are able to access remote education support

## 4.4 Extra Curricula Activities

We will limit access to after-school activities during term time and the summer holidays to those that need it most. We will communicate who will be eligible to attend once the restrictions are confirmed.

## 4.5 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective. We will aim to have our trained DSL, Mrs Sallie Boyd, or deputy DSL, Mr Adam Lewis, on site wherever possible. Mrs Sallie Boyd works in school Monday to Thursday and Mr Adam Lewis works full-time in school. If our DSL (or deputy) cannot be on site, they can be contacted remotely by email:

Mrs Sallie Boyd: [sb@suttonveny.wilts.sch.uk](mailto:sb@suttonveny.wilts.sch.uk)

Mr Adam Lewis: [admin@suttonveny.wilts.sch.uk](mailto:admin@suttonveny.wilts.sch.uk)

On occasions where there is no DSL or deputy on site, or are both unavailable a senior leader will take responsibility for co-ordinating safeguarding on site. In this instance, Miss Leah Gee will be the point of contact for dealing with safeguarding issues, or concerns.

<b>Written by:</b>	Adam Lewis	<b>Date:</b> 20/8/21
<b>Approved by:</b>	Julian Stapleton, Thomas Finnie and Gary Burn	<b>Date:</b> 26/8/21
<b>Last reviewed on:</b>	26 <sup>th</sup> August 2021	
<b>Next review due by:</b>	<del>30<sup>th</sup> September 2021</del> 30 <sup>th</sup> December 2021	